

MINUTES OF DECEMBER 8, 2025, REGULAR MEETING

On this day, the 8th of December 2025, the City Council convened in regular session in the City Council Room. The regular meeting being open to the public and notice of said regular meeting having been given as prescribed by Chapter 51 of the Government Code with the following being present and in attendance to wit:

Mayor Davis, Council Members Leslie Ivy, Melisa McIntosh, Winfred McQueen, Woody Richardson, Lloyd Roberts, and Mark Sweatt. Employees present were City Administrator Jack Owens, City Secretary Amalia Gaxiola, and Water Clerk Marla Green. Others present were Kim Cloyd and Roman Buckner. Council Member Jill Cromwell was absent. Council Member Zack Altman arrived at the end of agenda item discuss and consider reimbursements for delinquent cemetery property purchase payment plans.

OPEN PUBLIC HEARING ON THE PROPOSED COMMERCIAL DUMPSTER INCREASES

Mayor Davis opened the Public Hearing at 6:00 p.m. Administrator Owens addressed the council on the letter that was sent out with water bills to all businesses. No public comment thereafter.

CLOSE PUBLIC HEARING ON THE PROPOSED COMMERCIAL DUMPSTER INCREASES

Mayor Davis closed the Public Hearing at 6:02 p.m.

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Davis called the regular meeting to order at 6:02 p.m. and noted a quorum present. He asked Alderman Richardson to voice the invocation and Alderman Roberts to lead the pledge of allegiance.

PUBLIC COMMENT

No comment.

HEARING FOR DILAPIDATED PROPERTIES AND ABANDONED VEHICLES

No action.

APPROVE CONSENT AGENDA ITEMS

The consent agenda items were presented for approval: Regular meeting minutes of November 10, 2025; accept collections & pay expenditures for November 2025. Alderman Roberts made the motion to accept the meeting minutes as presented and accept collections & pay expenditures for November 2025, seconded by Alderwoman McIntosh. The vote was unanimous in favor.

DEPARTMENT HEAD REPORTS ON MONTHLY ACTIVITIES

CONTINUATION OF MINUTES DECEMBER 8, 2025

Administrator Owens gave an update on Librarian Jackie then read the written reports for Fire, Judicial, Police, Library, Landfill, Water, Airport, Street, Cemetery, Administration, Parks/Rec, and the TxDOT Waterline Relocation Project.

OLD BUSINESS

MOTION TO REMOVE THE TABLED ITEMS OFF THE TABLE

Alderwoman McIntosh made the motion to remove the tabled items off the table, seconded by Alderman Richardson. The vote was unanimous in favor.

CONSIDER LIVESTREAMING COUNCIL MEETINGS – ZACK ALTMAN

Administrator Owens addressed the council on the Chamber page possibly doing it. Kim Cloyd let the council know that the Chamber board is not happy with doing it. That the City can do it and the Chamber could share it. Alderman Sweatt asked about a City Facebook page. Alderwoman McIntosh asked about a YouTube page. Mayor Davis questioned the liabilities of both. Alderman Sweatt made the motion for Administrator Owens or Secretary Gaxiola to investigate the liabilities along with the legal requirements for City pages for streaming, seconded by Alderwoman Ivy. The vote was unanimous in favor.

DISCUSS AND CONSIDER CHANGING COMMERCIAL DUMPSTER PRICES

Administrator Owens went over the price increases and discussed charges from surrounding towns. No action, as this will be taken care of in new business.

NEW BUSINESS

CONSIDER & ADOPT ORDINANCE 707 FOR COMMERCIAL DUMPSTER INCREASES

Alderman Roberts made the motion to adopt Ordinance 707 for Commercial Dumpster Increases, seconded by Alderman McQueen. The vote was unanimous in favor.

CONSIDER AWARDING BIDS FOR FARM LEASE PROPERTY BY AIRPORT

City Administrator Owens said only one bid was received. Mayor Davis stated that the bid was fifty-five hundred dollars for the 240 acres at the airport and mentioned this being the same bidder from previous years. Alderman Sweatt asked if this is where an amendment for reserving rights is thrown in, for airport hangers. Administrator Owens talked with the attorney on the matter. Stated that whether the council decided to accept or reject the bid, a contract will be drawn up and bidder signs to the agreed terms. Alderman Sweatt added that it would possibly annex 3 to 4 acres for possible new hangers. Alderwoman Ivy mentioned that the expansion of cemetery property would need to be added as well. Alderwoman Ivy made the motion to award the bid as presented, seconded by Alderman Roberts. The vote was unanimous in favor.

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CONSIDER AGREEMENT WITH HAMER ENTERPRISES

Secretary Gaxiola advised the council that the online payment option, The Payment Group, is geared towards water and citation payments. It's been a struggle to continue explaining to customers on what to enter in the fields when they are paying for other city charges. Gaxiola added that the City of Clarendon uses this system and likes it. For now, no water payments will be through with Hamer Enterprises, so it gives the city a chance to see how everything fully works. Alderwoman Ivy asked if this is a POS system or online only and Gaxiola stated that they do provide card readers as well. Secretary Gaxiola added that maybe a cheap phone with internet service can be provided to the Landfill for purposes of taking payments since David Morris mentioned that some customers have trouble getting their cell service to work when making online payments at the Landfill. Alderwoman McIntosh made the motion to accept the agreement with Hamer Enterprises, seconded by Alderwoman Ivy. The vote was unanimous in favor.

DISCUSS AND CONSIDER REIMBURSEMENTS FOR DELINQUENT CEMETERY PROPERTY PURCHASE PAYMENT PLANS

Secretary Gaxiola stated that there are four payment plans and not all reimbursements are the same. Some have not made payments in a year. Alderwoman Ivy asked if the ordinance states if we are required to give their money back. Secretary Gaxiola answered that it does not state in the ordinance on the city giving money back but also does not state we would retain the paid funds due to delinquency either. Secretary Gaxiola mentioned that if they go through with the reimbursements, if the family still wanted the cemetery property in the future they would need to pay in full due to delinquency. Secretary Gaxiola on the ordinance and the agreement being looked over with the attorney. Administrator Owens asked for this item to be tabled to consult with the attorney. Alderman Sweatt made the motion to seek counsels advise on this and table this item, seconded by Alderwoman McIntosh. The vote was unanimous in favor. Alderman Altman joined the council at this time.

DISCUSS CITY BUSINESS AND/OR EXPANSION

Mayor Davis addressed the council on expansion like water and different permits. Administrator Owens mentioned some items in the Code of Ordinances that we follow along with the processes and costs. Mayor Davis mentioned raising permit costs and adding permits. Alderman Altman talked about the potential interstate that has been on the news. Roman Buckner asked if he may address the council and added information on Extra Territorial Jurisdiction (ETJ) changes. Alderman Altman added that the interstate issue will be way down the line and not anytime soon. Administrator Owens on reaching out to see if someone can come down to talk about changes we need to be aware of so we can stay ahead.

MAYOR AND COUNCIL ITEMS OF COMMUNITY INTEREST

Mayor Davis recapped on attending the State Farm Bureau Convention and wished everyone a Merry Christmas. Alderman Sweatt on having a good Christmas and thanked Jack and Amalia and heading into the right direction. Alderwoman echoed that and thanked Marla. Alderman

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McQueen thanked everyone for sticking together and Merry Christmas. Alderman Roberts thanked everyone for all the help and Merry Christmas. Alderman Richardson recapped on different years had in Memphis along with different changes. Alderman Altman apologized for being late. He appreciates Jack, Amalia, and Marla and added that times keep changing and one of the main topics talked about at the convention was succession planning and what to do now to help later and the old way of thinking needs to change for Memphis to grow. Altman wished everyone a Merry Christmas. Alderwoman Ivy thanks Jack, Marla, and Amalia and how she feels more informed about things. Ivy added that she hasn't seen much progress with cleanup, wished everyone a Merry Christmas and Happy New Year and stated that she agrees with Zack that the old way of thinking needs to be transformed.

ADJOURN

Alderwoman Ivy made the motion to adjourn, seconded by Alderman Roberts. The vote was unanimous in favor. The meeting was adjourned at 8:05 p.m.

Approved: 
Joe Davis, Mayor

Attest: 
Amalia Gaxiola, City Secretary